

**SHORT – TERM OVERDRAFT FORM (UP TO 3 MONTHS)**

 New  Renewal  Excess over Limit  (Please tick)

**CUSTOMER INFORMATION**

<b>Branch</b>	
<b>Business Name</b>	
<b>Residential Address</b>	
<b>Office Location</b>	
<b>Postal Address</b>	
<b>Authorised Line of Business</b>	
<b>Related Companies</b>	
<b>Telephone Nos.</b>	

**ACCOUNT OPENING INFORMATION**

<b>Account Number</b>	
<b>Date Opened</b>	
<b>Current Balance</b>	
<b>Existing Facility</b>	
<b>History of returned cheques (Past 3 months)</b>	

**ACCOUNT STATISTICS FOR THE PAST 3 MONTHS (FNSLB) – AMOUNTS IN GHC**

<b>MONTH</b>	<b>WORST BALANCE</b>	<b>BEST BALANCE</b>	<b>AVERAGE BALANCE</b>	<b>DEBIT T/O</b>	<b>CREDIT T/O</b>



**BACKGROUND OF APPLICANT:**

**AMOUNT REQUESTED:**

**PURPOSE:**

**PERFORMANCE OF PREVIOUS FACILITIES:**

**CURRENT REQUEST AND JUSTIFICATION:**

**SOURCE OF REPAYMENT:**

**TENURE:**

**SECURITY:**

**PRICING:**

- Interest Rate
- Processing Fee
- Commitment Fee

**BRANCH CREDIT OFFICER**

**NAME.....**

**SIGNATURE.....**

**BRANCH MANAGER**

**NAME.....**

**SIGNATURE.....**





Name & Signature.....

**Credit Committee Approval**



Short-Term OD Application Form